International Ground Source Heat Pump Association

Rev. 26DEC2023

IGSHPA Membership and Certification – *Effective January 1, 2024*

IGSHPA membership and certifications have many advantages for companies and individuals in the geothermal (ground source) heat pump industry, providing networking with the industry's leading experts and authorities. Membership levels encompass the entire spectrum of the industry, from individuals to manufacturers. This document will provide policy and procedure to help members navigate the available options for both certification and membership.

Certification vs. Membership

IGSHPA offers certification programs and membership levels. Certification is for individuals; membership is for companies or individuals. Membership is not required for certification. However, members qualify for a discounted certification renewal. If your company is a company or organization is a member, you qualify as an IGSHPA member as long as you are employed by that company and the company has added you to their membership. ***NOTE: You will likely receive two renewal notices if you have both certification and an individual membership, since membership is separate from certification.*** Membership is not required for participation in IGSHPA committees, but only members have voting rights. Below are the certifications offered, followed by membership level options.

IGSHPA Certifications

- **Accredited Installer (AI)**: In the U.S., an IGSHPA AI receives NATE (North American Technician Excellence) and IGSHPA certification by passing the NATE exam. In Canada, passing the IGSHPA exam provides HRAI (Heating, Refrigeration, and Air Conditioning Institute of Canada) and IGSHPA certification. When renewing certification, there are options to renew certification for one (1) or three (3) years. Three (3) years is recommended since continuing education credits are only required every three (3) years. Note that certification renewal will not be complete without submitting the required CEUs, using the form on the IGSHPA website. Once the CEU form is submitted and payment has been received, renewal of certification will be complete.
- **Certified Geothermal Inspector (CGI):** An IGSHPA CGI receives IGSHPA certification by passing the IGSHPA exam. Prerequisite education and experience are outlined on the IGSHPA website. When renewing certification, there are options to renew certification for one (1) or three (3) years. Three (3) years is recommended since continuing education credits are only required every three (3) years. Note that certification renewal will not be complete without submitting the required CEUs, using the form on the IGSHPA website. Once the CEU form is submitted and payment has been received, renewal of certification will be complete.
- **Certified Residential Designer (CRD):** In the U.S., an IGSHPA CRD receives IGSHPA certification by passing the IGSHPA exam. In Canada, passing the IGSHPA exam provides HRAI (Heating, Refrigeration, and Air Conditioning Institute of Canada) and IGSHPA

certification. When renewing certification, there are options to renew certification for one (1) or three (3) years. Three (3) years is recommended since continuing education credits are only required every three (3) years. Note that certification renewal will not be complete without submitting the required CEUs, using the form on the IGSHPA website. Once the CEU form is submitted and payment has been received, renewal of certification will be complete.

- **Certified GeoExchange Designer (GGD)**: CGD certification is provided by AEE (Association of Energy Engineers). Prerequisite education and experience are outlined on the IGSHPA website. A CGD certified individual has IGSHPA and AEE certification. Certification renewal is administered through AEE. Renewal of CGD certification, CEU submissions, and membership payments must be made through AEE. AEE provides IGSHPA a list of certification renewals twice per year. At that time, IGSHPA updates the membership database, which also updates the directory listing. AEE membership is separate from IGSHPA membership. IGSHPA membership is not required for CGD certification but is encouraged to be part of the IGSHPA community.

Certification Pricing

There are many benefits to IGSHPA membership. One of the benefits is a discounted certification renewal for IGSHPA courses. Having an Individual, business, community, or utility membership not only provides savings in the renewal process but includes discounts on publications, conferences, and more.

Course	Individual IGSHPA Membership[1]	Renewal with Membership	Renewal w/o Membership
Accredited Installer (AI)	$125 / year[1]	$75 / year[2]	$225 / year[2]
Certified Residential Designer (CRD)		$75 / year[2]	$225 / year[2]
Certified Geothermal Inspector (CGI)		$75 / year[2]	$225 / year[2]
Certified GeoExchange Designer (CGD)		$300 / year[3]	$300 / year[3]

NOTES:

1. An individual membership is not required if the certified individual is part of a business, community, or utility membership. Individual memberships may be purchased for one or three years. A three-year membership is recommended, as recertification is only required every three years.
2. Continuing education is required every three years for certification renewal. Certification renewal may be purchased for one or year years. A three-year certification is recommended, as the continuing education is only required every three years.
3. CGD certification renewal is coordinated by and paid to AEE (Association of Energy Engineers). IGSHPA membership does not affect the cost of AEE (CGD) certification renewal.

Questions about certification should be directed to IGSHPA Member Services at info@igshpa.org or 1-800-626-4747 (outside of the U.S., call 1-217-212-2112).

For renewals and payment, go to https://igshpa.org/certification-renewal/

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IGSHPA Membership Levels
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Business Organizations	Directory Listing Only (no membership or votes)	IGSHPA Membership	IGSHPA Benefactor
Contractors - HVAC, GHEX, General, other contractors	$200 / year	$450 / year • 2 votes • Up to 3 members • Recert. discount[1] • IGSHPA verified check[2] • $200 for add'l 10 mbrs	$800 / year IGSHPA Membership Plus: • Benefactor designation • Dedicated web page & logo on IGSHPA website • Conference perks[3]
Distributors, Architect/ Engineer Firms, Consultants, other industry-supporting businesses	$200 / year	$650 / year • 2 votes • Up to 5 members • Recert. discount[1] • $200 for add'l 10 mbrs	$1300 / year IGSHPA Membership Plus: • Benefactor designation • Dedicated web page & logo on IGSHPA website • Conference perks[3]
Small Manufacturers (100 employees or less)		$750 / year • 3 votes • Up to 5 members • Recert. discount[1] • $200 for add'l 10 mbrs	$1500 / year IGSHPA Membership Plus: • Benefactor designation • Dedicated web page & logo on IGSHPA website • Conference perks[3]
Large Manufacturers (>100 employees)		$1750 / year • 4 votes • Up to 5 members • $200 for add'l 10 mbrs • Recert. discount[1]	$2750 / year IGSHPA Membership Plus: • Benefactor designation • Dedicated web page & logo on IGSHPA website • Conference perks[3]

Community Organizations	IGSHPA Membership
Trade Schools, Community Colleges, University Depts, Government, State/Provincial Associations, non-profits	$150 / year • 1 vote • 2 members • Discounted annual certification renewal[1]

NOTES:

1. Members qualify for discounted certification renewals (e.g., $75/year for Accredited Installer instead of $225/year), discounts on publications, conference registration, conference exhibitor pricing, standards, and other IGSHPA materials.
2. If IGSHPA member has certified individuals employed, business listing will include an "IGSHPA verified" checkmark designation as part of the listing.
3. Conference perks include advance notice on sponsorships, exhibit space, speaker opportunities, and other "early bird" opportunities.

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Utilities	IGSHPA Membership	IGSHPA Benefactor
Distribution co-operative utilities	$500 / year* • 2 votes • Up to 5 members • Recertification discount[1]	$1000 / year IGSHPA Membership Plus: • Benefactor designation • Dedicated web page & logo on IGSHPA website • Conference perks[2]
Municipal utilities	$500 / year • 2 votes • Up to 5 members • Recertification discount[1]	$1000 / year IGSHPA Membership Plus: • Benefactor designation • Dedicated web page & logo on IGSHPA website • Conference perks[2]
G & T co-operative utilities	$1000 / year • 3 votes • Up to 5 members • Recertification discount[1]	$2000 / year IGSHPA Membership Plus: • Benefactor designation • Dedicated web page & logo on IGSHPA website • Conference perks[2]
Investor-owned utilities and (Canadian) Crown corps	$2500 / year • 4 votes • Up to 5 members • Recertification discount[1]	$3500 / year IGSHPA Membership Plus: • Benefactor designation • Dedicated web page & logo on IGSHPA website • Conference perks[2]

* If the co-op's G&T is a member, the co-op's annual membership is $250/year.

Individuals	IGSHPA Membership
Currently employed	$125 / year • 1 vote • Discounted annual certification renewal[1]
Students & Retired	$75 / year • 1 vote • Discounted annual certification renewal[1]

NOTES:

1. Members qualify for discounted certification renewals (e.g., $75/year for Accredited Installer instead of $225/year), discounts on publications, conference registration, conference exhibitor pricing, standards, and other IGSHPA materials.
2. Conference perks include advance notice on sponsorships, exhibit space, speaker opportunities, and other "early bird" opportunities.

Questions about membership should be directed to IGSHPA Member Services at info@igshpa.org or 1-800-626-4747 (outside of the U.S., call 1-217-212-2112).
For new memberships and renewals go to https://igshpa.org/membership.