



IGSHPA Membership and Certification

IGSHPA membership and certifications have many advantages for companies and individuals in the geothermal (ground source) heat pump industry, providing networking with the industry's leading experts and authorities. Membership levels encompass the entire spectrum of the industry, from individuals to manufacturers. This document will provide policy and procedure to help members navigate the available options for both certification and membership.

Certification vs. Membership

IGSHPA offers certification programs and membership levels. Certification is for individuals; membership is for companies or individuals. Membership is not required for certification. However, certified individuals qualify for a discounted individual membership. If your company is a business or corporate member, you qualify as an IGSHPA member as long as you are employed by that company. ***NOTE: You will likely receive two renewal notices if you have both certification and an individual membership, since membership is separate from certification.*** Membership is not required for participation in IGSHPA committees, but only members have voting rights. Below are the certifications offered, followed by membership level options.

IGSHPA Certifications

- **Accredited Installer (AI):** In the U.S., an IGSHPA AI receives NATE (North American Technician Excellence) and IGSHPA certification by passing the NATE exam. In Canada, passing the IGSHPA exam provides HRAI (Heating, Refrigeration, and Air Conditioning Institute of Canada) and IGSHPA certification. When renewing certification at <https://igshpa.square.site>, there are options to renew certification for one (1) or three (3) years, as well as options for an individual membership (not required) and renewal of NATE certification (if applicable and if desired). Special pricing of \$50 per year for IGSHPA individual membership is offered to certified individuals. Note that certification renewal will not be complete without submitting the required CEUs, using the form on the IGSHPA Square site. Once the CEU form is submitted and payment has been received, renewal of certification will be complete.
- **Certified Residential Designer (CRD):** In the U.S., an IGSHPA CRD receives IGSHPA certification by passing the IGSHPA exam. In Canada, passing the IGSHPA exam provides HRAI (Heating, Refrigeration, and Air Conditioning Institute of Canada) and IGSHPA certification. When renewing certification at <https://igshpa.square.site>, there are options to renew certification for one (1) or three (3) years, as well as options for an individual membership (not required). Special pricing of \$50 per year for IGSHPA individual membership is offered to certified individuals. Note that certification renewal will not be complete without submitting the required CEUs, using the form on the IGSHPA Square site. Once the CEU form is submitted and payment has been received, renewal of certification will be complete.



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- **Certified GeoExchange Designer (GGD):** CGD certification is provided by AEE (Association of Energy Engineers). Prerequisite education and experience are outlined on the IGSHPA website. A CGD certified individual has IGSHPA and AEE certification. Certification renewal is administered through AEE. Renewal of CGD certification, CEU submissions, and membership payments must be made through AEE. AEE provides IGSHPA a list of certification renewals twice per year. At that time, IGSHPA updates the membership database, which also updates the directory listing. AEE membership is separate from IGSHPA membership. Special pricing of \$50 per year for IGSHPA individual membership is offered to certified individuals. IGSHPA membership is not required for CGD certification. At <https://igshpa.square.site>, there are options to renew IGSHPA membership for one (1) or three (3) years.
- **Certified Geothermal Inspector (CGI):** An IGSHPA CGI receives IGSHPA certification by passing the IGSHPA exam. Prerequisite education and experience are outlined on the IGSHPA website. When renewing certification at <https://igshpa.square.site>, there are options to renew certification for one (1) or three (3) years, as well as options for an individual membership (not required). Special pricing of \$50 per year for IGSHPA individual membership is offered to certified individuals. Note that certification renewal will not be complete without submitting the required CEUs, using the form on the IGSHPA Square site. Once the CEU form is submitted and payment has been received, renewal of certification will be complete.

Membership Level Options

There are many corporate and business membership benefits, including listing in the business directory on the IGSHPA website, additional votes in elections, conference/exhibitor discounts, recognition in IGSHPA communications, and much more! There are five options for business/corporate memberships, as follow:

- **Large Corporate Membership:** Large corporate members are for manufacturers with 100 or more employees or utility providers with 10,000 or more meters and Generation and Transmission (G & T) providers of any size. Large Corporate members receive 4 votes in IGSHPA elections and can vote on committees. Annual dues are \$1,430 per year.
- **Small Corporate Membership:** Small corporate members are for manufacturers with 100 or less employees or utility providers with 10,000 or less meters. Small Corporate members receive 3 votes in IGSHPA elections. Annual dues are \$640 per year.
- **Business Membership:** Business memberships are for any company in the GSHP industry or a related industry. This membership also applies to schools, educational, or non-profit entities. Business members receive 2 votes in IGSHPA elections and can vote on committees. Annual dues are \$420 per year.
- **Individual Membership:** Certification is not required to be an Individual member. Individual members have one vote in IGSHPA elections and can vote on committees.



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Individual membership is \$125 per year, but certified individuals may join as an individual member for \$50 per year.

- **Upgrade from multiple Individual Memberships to Business Membership:** Some companies have certified individuals who also have individual memberships. Although the individuals will show up in the IGSHPA directory on the website, the company's business does not. The IGSHPA board of directors voted in May 2022 to allow companies with multiple individual memberships to upgrade to a business membership for the difference between the individual membership costs and the cost of a business membership. A calculator is available on the IGSHPA website to show how much credit is left for each individual membership that may be applied to the business membership.

Questions about membership or certification should be directed to IGSHPA Member Services at info@igshpa.org or 1-800-626-4747 (outside of the U.S., call 1-217-572-1261).