

IGSHPA Continuing Education Credit Form

Accreditation for IGSHPA accredited installers and certified geothermal inspectors is valid for three years. During those three years an installer must accumulate nine points to renew accreditation. Points can be accumulated in the geothermal, drilling, or HVAC fields. OSHA training is also acceptable for education points. Please complete sections one through three as they apply to your accreditation renewal, then sign and return the form to:

Mail:
IGSHPA
1723 W Tyler Ave.
Stillwater, OK 74078

E-mail:
igshpatraining@okstate.edu

Name of Applicant

Accreditation Number

Section 1. Employment

The installer may accumulate 4 points by remaining continually employed for three years in the combined geothermal heat pump installation, heating, ventilation and air-conditioning field. For those with less than three years of employment, points are accumulated at the rate of 1.33 points per year.

Employer

Dates of Employment

Employer's Address

Number of Points (4 points maximum)

Section 2. Membership

The installer may accumulate points by continuous membership in geothermal industry related organization(s). The points are accumulated at a rate of 1 point per year of membership since the last accreditation renewal. Membership in more than one organization will apply toward accumulation of multiple points per year. Acceptable organizations include BUT ARE NOT LIMITED TO: NGWA, GEO, ASHRAE, AEE, state and regional organizations.

Organization

Dates of Membership

Number of Points (3 points maximum)

Organization

Dates of Membership

Number of Points (3 points maximum)

Organization

Dates of Membership

Number of Points (3 points maximum)

Total Number of Points Section 2

Section 3. Education

The installer may accumulate points by attending training courses, workshops or conference technical seminars/sessions in the geo-thermal heat pump, drilling or HVAC fields. Points are accumulated at a rate of 0.1 point per contact hour, professional development hour or learning unit. Vocational school or college courses earn 2 points for each credit hour.

Training Courses, Workshops, Sessions or Seminars

A. Seminar/session/workshop/course name

Conference name (if applicable)

Date(s)

Location

Length (number of contact hours)

Number of Points (contact hours x 0.1)

B. Seminar/session/workshop/course name

Conference name (if applicable)

Date(s)

Location

Length (number of contact hours)

Number of Points (contact hours x 0.1)

C. Seminar/session/workshop/course name

Conference name (if applicable)

Date(s)

Location

Length (number of contact hours)

Number of Points (contact hours x 0.1)

Vocational or College Training

Course name

School name and location

Instructor

Date completed

Credit hours

Number of Points (credit hours x 2)

Certificate Awarded Yes No

POINTS: Section 1 ____ **Section 2** ____ **Section 3** ____ **Total Points** _____

Signature

Date